

VACANCY ANNOUNCEMENT

BNMT Nepal is a Nepalese Non-Governmental Organization dedicated towards the improved health and well-being of Nepalese people. It supports the Government on maternal & child health, nutrition, TB, other diseases and relief works. Its work covers strengthening the capacity of local institutions in responding to community health needs; empowering disadvantaged communities in accessing health services; and developing innovative approaches for affordable quality health services.

BNMT Nepal is implementing health facilities reconstruction and health service strengthening project in Tistung, Nibuwatar, Phakhel and Makwanpurgadhi of Makwanpur district funded by AmeriCares. BNMT Nepal seeks competent, committed and result-oriented candidates for the following positions:

Position: Monitoring and Evaluation Officer (No. of position: 1)

Duty Station: Head Office, Kathmandu with frequent travel to project district

Length of contract: 1- year (renewable) with 3-months' probation period

Position summary:

The Monitoring and Evaluation Officer will mainly be responsible for the quality assurance of projects through monitoring and evaluation. The Officer will work closely with the project staff in developing, monitoring and evaluation plans, appropriate monitoring tools and indicators for the projects of BNMT Nepal. S/he will also be responsible to collect, compile, analyse and create monitoring and evaluation reports on time for donor compliance. The position will report to the Programme Director of BNMT Nepal based at Head Office Kathmandu.

Qualifications:

- Masters degree from a recognized university in public health or health related degree with minimum 2 years work experience the relevant field. Or Bachelor degree in any discipline with 5 years work experience in the relevant field;
- Good knowledge and skills of project design, project cycle and monitoring and evaluation;
- Excellent computer skills (MS Office Package and data base software , spreadsheet and graphics)
- Ability to work both independently and in a team.

Position: Engineer (No. of position: 1)

Duty Station: Head Office, Kathmandu with frequent travel to project district

Length of contract: 4-months (part time)

Position summary:

The Engineer will check and monitor contractor to ensure structure are built as per the Government of Nepal MOHP Guidelines. The Engineer will prepare report on all activities related to health post to the Programme Director of the organization. The position will travel to project sites frequently to monitor progress and completion of all construction carried out by the contractors.

Qualifications:

- A Bachelor's degree in civil engineering with minimum 2-years of work experience in building small scale construction projects; preference will be given to those who already have work experience with prefab structure.
- Demonstrated ability to prepare sound technical engineering specifications, designs, supervision and cost estimations;
- Sound knowledge on recording and reporting;
- Ability to work both independently and in a team.

Position: Field Program Coordinator (No. of position: 4)

Duty Station: (Tistung, Nibuwatar, Pakhel and Makwanpurgadhi of Makwanpur district)

Length of contract: 1-year (fixed term) with 3-months' probation period

Position summary:

The Field Program Coordinator will mainly be responsible for project planning, implementation, monitoring and evaluation at district level. H/she also carries out district level coordination, networking and liaison with partners, government staff and likeminded organizations for the effective implementation of the project. The position will report to the Programme Coordinators of BNMT Nepal based at Head Office Kathmandu.

Qualifications:

- Bachelor Degree in health related discipline having 2-years of intensive working experience in community health at the field level. Or HA/SN/AHW/ANM, Intermediate in any field with 3-years experience in health related field.
- Sound skills on coordination, facilitation and communication;
- Sound skills in supervision, monitoring and evaluation of program cycles;
- Computer skills (MS Office Package and data base, spreadsheet, graphics and internet searches)
- Ability to work both independently and in a team.

Position: Overseer (No. of position: 4)

Duty Station: (Tistung, Nibuwatar, Phakhel and Makwanpurgadhi of Makwanpur district)

Length of contract: 4-months (full time)

Position summary:

The Overseer will supervise the construction works as per Government of Nepal MoH Guidelines. The Overseer will report on all activities related to health post to the Engineer based at Head Office, Kathmandu.

Qualifications:

- A Certificate level degree in civil engineering with minimum 2 years of work experience in supervision of small scale construction projects, preparing and checking of MB, preference will be given to those who already have work experience with prefab structure.
- Demonstrated ability to layout the structure, designs, and cost estimations;
- Sound knowledge on recording and reporting;
- Ability to work both independently and in a team.

Deadline: 17 February 2016

Applicants, who meet the above requirements are requested to submit a cover letter, a detailed CV with a recent passport sized photograph and at least names of two references either electronically or through mail to the following address:

HR and Administration Section
BNMT Nepal
P.O. Box 20564; Lazimpat, Kathmandu, Nepal
Email: hrao@bnmt.org.np

Local candidates will be given priority. BNMT Nepal applies positive discrimination to women and candidates from *Dalit, Janjati, Madhesi/Terai*, and other minority communities. BNMT Nepal reserves the right to reject any or all applications.