

VACANCY ANNOUNCEMENT

Birat Nepal Medical Trust (BNMT) is a non-profit making Nepalese non-governmental organisation dedicated towards the improved health and wellbeing of Nepalese people.

BNMT seeks competent, committed and result-oriented candidates for the following position:

<u>SN</u>	<u>Positions</u>	<u>No.</u>	<u>Location</u>
1.	Project Manager	1	Hetauda
2.	Finance and Admin. Officer	1	Nepalgunj
3.	Driver cum Messenger	1	Nepalgunj

Minimum qualifications and experience required:

- **Project Manager:** Masters Degree in health related field or equivalent having at least five years of working experience in tuberculosis, project management, research, data management and experience in at least one of the project districts (*Bardiya, Pyuthan, Chitwan, Banke or Mahottari*).
- **Finance and Admin. Officer:** Bachelor Degree in Business Administration/Finance/Accounting or equivalent having at least three years relevant working experience.
- **Driver cum Messenger:** SEE/SLC passed having at least three years of driving experience with valid driving license.

Duration: Initially 1-year with the possibility of extension. First 3-months will be probationary period.

Deadline: 31st December 2019

Interested and eligible individuals who meet the above criteria should forward an application and updated CV with atleast two references clearly indicating the position applied in the subject line, either through email or post or by hand to the following address no later than 31st December 2019 (4:00 PM)

HR and Administration Manager
Birat Nepal Medical Trust (BNMT)
Lazimpat, Kathmandu, Nepal
P. O. Box 20564
Email: bnmt.recruitment@gmail.com

Only short-listed candidates will be invited for selection process. BNMT particularly welcomes applications from women and minority ethnic community groups.